



NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

Department of Conservation and Natural Resources Nevada Division of Forestry - Natural Resource Program

2026 Conservation Education and Outreach Grant Notice of Funding of Opportunity and Intent to Apply Instructions

January 02, 2025

Contact Information

Kelcey Hein

Program Coordinator – Conservation Education Program Coordinator

ndfstewardship@forestry.nv.gov

Office: (775) 684 - 2517

Eligible Applicants

Applicants must be a

- Nonprofits/ 501(c)(3) Organizations
- Tribal Organizations
- Local Government Organizations (county, district, city, etc.)
- State Organizations

Program Overview

The Nevada Division of Forestry, in partnership with the United States Forest Service, is proud to offer the 2026 Nevada Conservation Education Program Subgrant Award. This subgrant award offers funding for programs that serve the communities of Nevada through education for natural resource conservation, management, and protection. Applicants may request up to \$8,000 in funding to provide supplies, operating, and personnel expenses for a program that serves any age group up to two (2) years and focuses on the following Conservation Education objectives including but not limited to:

- Water Quality
- Fuels Reduction and Wildland Fire Safety
- Sustainable Natural Resource Management
- Soil Retention and Protection
- Invasive Species Management
- Erosion Prevention
- Wildlife Habitat Enhancement
- Native Species Encouragement
- Open Space Protection
- Sustainable Outdoor Recreation
- Ecological Identification

Further guidance on the Conservation Education Objectives can be found by reviewing [the Nevada State Forest, Range, and Watershed Action Plan](#) on the NDF website.

Application Process 2026

Applicants will read the terms and conditions below. Applicants must then fill out and submit the attached Intent to Apply to ndfstewardship@nv.forestry.gov by no later than March 1, 2026. Once the Intent to Apply is reviewed, the applicant must submit their grant proposal through Nevada ePro by April 30, 2026. Award decisions are anticipated to be announced in June of 2026.



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Terms and Conditions

- Proposed purchases and budgets must follow the requirements outlined in the [Code of Federal Regulations, Title 2, Chapter 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#) (2 CFR 200) and the [State Administrative Manual](#) (SAM).
- Priority consideration will be given to programs that serve rural Nevada communities (population under 20,000 residents), but all eligible applicants are encouraged to apply.
- Proposals must limit salary allocation to 50% or less of the overall project budget. Exception may be given for reasonable justification.
- Proposals may request up to the *de minimis* rate of 15% of the overall project budget if a Negotiated Indirect Cost Rate Agreement (NICRA) is not established. Back up documentation for NICRA will be required to be submitted.
- Applicants must provide a 20% nonfederal match in their submitted proposals.
- Applicants must be a registered Vendor with the State of Nevada. Please note that this is a different registration than NV ePRO. Please reach out to [Vendor Services](#) at vendordesk@sco.nv.gov to register or update your registration information with the State of Nevada.
- Applicants must be registered as a vendor in NV ePRO. Please note that this is a different registration than Vendor Registration with the State of Nevada. Applicants must ensure their account is associated with two (2) or more of the following National Institute of Governmental Purchasing (NIGP) Class Codes listed below. This ensures that grant correspondences in NV ePRO will reach your organization. Any relevant Class Item (suffix 2 digit code) under one of the main three (3) digit code (listed below) is permissible. For instructions on updating the associated NIGP Classification Codes in NV ePRO view this [instructional document](#) here. For more information, please reach out to NevadaEPro@admin.nv.gov. NIGP Class Codes:
 - 924 - Educational Services
 - 926 - Ecological Services
 - 947 - Forestry Services
 - 950 – Grants, Higher Education
 - 951 - Higher Education Miscellaneous
 - 952 - Human Services
 - 958 – Management and Operation Services
 - 961 – Miscellaneous Professional Services
 - 962 – Miscellaneous Services
 - 988 – Roadside, Grounds, Recreational
 - 990 – Security, Fire Safety, and Emergency Service
- Applicants must ensure that their Federal System for Award Management ([SAM.gov](#)) registration is current and the information associated with their profile matches their information with Vendor Services through the State of Nevada, and NV ePro.
- Prohibited Budget Items**
 - Food and drink may not be purchased
 - Travel must follow U.S. General Services Administration per diem and regulations. Travel must be in excess of 50 miles of the employee's base work location.
 - Capacity expansion is not permitted. Newly created positions for the grant program may not
 - Research is not a permitted use of this funding



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Intent to Apply

1. Contact Information		For Internal Use Only:			
Name of Applicant Organization:		Fiscal Year:	NOI Review:		
Physical Address:		Application Number:			
Mailing Address, if different:		2. Project Overview			
Point of Contact(s):		Proposed Program/ Project Name:			
Phone:		Please assign 1-3 Key Words to this Project:			
Email:		Amount of Funding Requested:			
3. SAM Registration		4. Federal Tax ID Information			
UEI Number:		Does your Organization have an EIN/Federal Tax ID?			
Expiration Date:		If awarded, you will be required to provide your organization's EIN/Federal Tax ID to Nevada Division of Forestry.			
5. State of Nevada Vendor Registration		6. NV ePro Registration			
Are you registered as a vendor with the State of Nevada?		NV ePro Vendor Number: VEN-			
State Vendor Number: T-		Which of the following NIGP codes are associated with your account? (Choose two or more)			
If awarded, you will need to be registered as a vendor with the State of Nevada. Please contact Vendor Services at vendordesk@sco.nv.gov to register or update your profile.		924 926 947	950 951 952	958 961 962	988 990
7. Profile Review					
Does your address and information on file with the State of Nevada match your SAM.gov profile address?					



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Intent to Apply

Applicant Organization:

8. Program/Project Synopsis (Brief):

9. Proposed Timeline for Program/Project:

10. How does your Program/Project meet the objectives of the Conservation Education Program through NDF?

11. Certification

Printed Name: _____ Organization Name: _____

Signature: _____

Date: _____