



NEVADA DIVISION OF FORESTRY  
CONSERVATION EDUCATION & OUTREACH PROGRAM



SUB GRANT APPLICATION

**1. ADMINISTRATIVE INFORMATION**

a) **Applicant Organization/Agency:**

**Mailing Address:**

**City:**

**Zip:**

**Project Administrator Name & Title:**

**Primary Telephone Number:**

**E-mail:**

**Tax ID:**

**State Vendor ID:**

**DUNS#:**

**SAM Exp. Date:**

b) **Project Coordinator Name & Title:**

**E-mail:**

c) **Fiscal Representative Name & Title:**

**E-mail:**

**2. PROJECT SUMMARY**

a) **Title:**

b) **Purpose:**

c) **Approximate Project Activity Dates:**

**3. PROJECT LOCATION**

a) **County(s):**

b) **Location(s):**

**4. BUDGET SUMMARY**

a) Conservation Education & Outreach Funding Requested (TOTAL):

b) Anticipated Match (must be equal to, or exceed the funding request):

c) Total Project Costs:

## 6. TERMS AND CONDITIONS

**Whereas,** It is understood and agreed upon by the undersigned that:

- a. PROPOSED CHANGES TO THIS PROJECT as approved, shall require pre-approval for budget category changes greater than 10% of the grant award or major changes to the scope of the project such as project location and design. Pre-approval may be requested by contacting the Nevada Division of Forestry (NDF) Stewardship & Legacy Programs Coordinator, and, upon notification of approval by NDF, shall be deemed incorporated into and become part of this agreement.
- b. Funds that are granted as a result of this request are to be expended for the purposes set forth herein and in accordance with all State and Federal regulations and restrictions.
- c. The undersigned shall comply with Title VI of the Civil Rights Act of 1964. (P.L. 88-352) and all requirements imposed by or pursuant to that law.
- d. The undersigned HEREBY ASSURES THAT if approved, shall take measures necessary to execute this agreement.

**7. Name & Title of Authorized Official (*Type or Print*):**

**8. Signature:**

**Date:**

## **PROJECT NARRATIVE – Purpose, Objectives, Work Plan/Budget & Deliverables**

- I. Project Purpose and Objectives**
- II. Work plan/Project Budget**
- III. Project Deliverables**