



East Fork Fire Protection District FAC Working Group Minutes

Wednesday November 13th 2018 @ 13:00-15:00 (1:00-3:00pm)

1694 Country Rd. Minden, Nv.

I. Introductions (Call to Order: 1:05)

Members in Attendance:

- Peggy Ristorcelli
- Ken Douglas
- Jan Roberts
- Lyda Hayes
- Lee Elson
- Chief Carlini
- Michael Beaudoin- Network Coordinator

II. Minutes Review, Approval, and Posting Procedures

- Coordinator Beaudoin asked the group how they would like to review minutes since the working group is achieving a lot every month and should record their progress and decisions. Coordinator Beaudoin suggested that the group review the meeting minutes each month and approve them. The group agreed and saw value in posting the minutes of previous meeting on the NDF website. Coordinator Beaudoin apologized for sending the October minutes out several days before the meeting and promised to prepare the minutes sooner for the group.

III. Review of Action Items (Progress, Next Steps, Needed Resources)

a. Community Hazard Assessments and CWPP

- CWPP Update Status
 - Lyda Hayes and Chief Carlini Gave an update on the East Fork CWPP update. Some of the key players and CWPP writers met on November 10th to finalize community areas and produce a rough draft. Community Leaders and Coordinator Beaudoin expressed concerns regarding community involvement on priority projects lists. The group agreed that communities should be involved. Lyda

~~expressed concerns regarding the compressed timeline of the project and that hosting community-wide meetings would not be practical.~~ The group suggested that they should have the opportunity to provide input on the draft document so community priority projects will be included. Coordinator Beaudoin will work with East Fork and John Pickett to facilitate a community leader meeting to review the CWPP draft.

- Lee suggested we exchange contact information to help facilitate the CWPP process and the working group meeting. The group agreed and Coordinator Beaudoin will work to compile the information.
 - **Lyda mentioned that NDF promoted Ryan Shane to be the division's new Resource Program Manager and that Mike Vollmer was selected to fill Ryan's old position.** Coordinator Beaudoin confirmed this and said it is indeed Mike Vollmer. He continued by saying that Mike intended to make it to the meeting but was tied up with NDF required trainings.
- **Community Self-Assessment Tool**
 - Coordinator Beaudoin asked the group if the Fire Adapted Community Learning Network Self Assessment tool was a useful exercise. The group found it hard to use due to the use of technical language. **Lyda tried to fill out the SAT form online but the form is currently broken. The FAC Learning Network is working on a fix. Regardless, a fire professional will need to assist communities with completing the FAC SAT form because the form includes a lot of fire professional-centric language.** Coordinator Beaudoin will review the FAC self-assessment sheet and work with the Network Advisory board to see if it is something they would like the Network to implement. Chapters will need assistance in completing the tool if the board decides to utilize it.
- b. Defensible Space Inspections and Education
- Coordinator Beaudoin offered to provide DSI trainings to community leaders. He mentioned that he plans to make Network Webinars for community leaders to view if time allows this winter and early spring.
- c. Cultivating Community FAC Leaders
- **Chapter Leader Handbook Draft Comments and Suggestions**
 - Coordinator Beaudoin reminded the group that the Network Advisory Board is seeking comments on the Chapter Leader Handbook. He mentioned that the final draft must be completed by

December 15th so the advisory board can approve it before the December 30th deadline. The group members provided Coordinator Beaudoin with some of their edits and he will incorporate these into the final document.

- d. Promoting Living With Fire educational programs
 - Douglas County Groups that need Network Info?
 - Coordinator Beaudoin asked the group to forward any contact info they have on civic groups or preparedness organizations that might be interested in working with the Network to establish chapters. The group shared several civic clubs and will help connect the Network with them.
 - e. Improve wildfire treatment mapping
 - Coordinator Beaudoin talked about how the updated CWPP will help the overall fuel projects mapping in Douglas County. He also said that each community chapter will receive a suite of maps for their chapter and the Network will record the maps in ArcGIS.
 - f. Inform residents about evacuation planning
 - The group had a good discussion about the evacuation lessons we can learn from the recent Camp Fire in Butte County, Ca. The group stressed the importance of evacuation planning. Coordinator Beaudoin suggested that the Network develop printed evacuation guides with the Douglas CERT team, East Fork FPD, and Douglas County Sheriffs. This is something the Network will pursue if time allows this winter and should be ready by January 19.
- IV. Grant Proposals within District
- Hazard Mitigation Grant Program
 - Coordinator Beaudoin said that he is working with Mike and Ryan to identify potential grants and target key communities for the grant program. NDF is working closely with NV Division of Emergency Management to secure grant funding for Nevada's fire-prone communities.
 - Western State Fire Managers
 - Coordinator Beaudoin said that the final ranking for the grants should be out by early-mid December. He and another NDF employee attended the Western State Fire Managers grant review meeting in Park City, Utah. The meeting allowed him to review other state's grants and see what good proposals look like.

Coordinator Beaudoin said that the community leaders that applied for the funding through the program will be notified by Mike Vollmer or Ryan Shane once the funding has been approved by the USFS.

- V. Review of do-to assignments
- Coordinator Beaudoin
 1. Work with East Fork and John Pickett to facilitate a community leader meeting to review the CWPP draft.
 2. Compile working group contact information and distribute to members
 3. Draft Emergency Evacuation Brochure by January Meeting
 4. Prepare and distribute the Meeting minutes 1-2 weeks before the next meeting so community leaders can review them.
 - Community Leaders
 1. Work with Coordinator Beaudoin to establish community chapters and schedule learning opportunities for your communities.
- VI. Next meeting- Wednesday, December 5th or December 19th (Group Decision) @ 13:00-15:00- East Fork Fire Protection District Office- 1694 Country Rd. Minden, NV.
- Coordinator Beaudoin will be presenting at a conference during the regular meeting date of December 12th. The group decided that Wednesday, December 19th at 1:00 will work well for the group.

(Adjourn 2:34)