

# Notice of Public Meeting and Agenda

of the

Nevada Network of Fire Adapted Communities

Advisory Board

October 9<sup>th</sup>, 2017

Division of Forestry Training Room

2478 Fairview Dr., Carson City, NV

1:00 P.M. until 5:00 P.M.



## 1. Introductions

## 2. Public comment

Public comment will be taken at the beginning and end of the meeting, and may be taken at the discretion of the Chair on agenda items listed for possible action. Public comments may be limited to 3 minutes per person at the discretion of the Chair. The public may request that items be added to a future agenda. Comment will not be restricted based on viewpoint. No action will be taken on any matters raised during the public comment period that are not already on the agenda. Persons making comment will be asked to begin by stating and spelling their name for the record.

## 3. Review of agenda and opportunity for altering the order of topics - **\*FOR POSSIBLE ACTION\***

## 4. Review of accomplishments/actions from 6/21/17 retreat

### a. Amended and approved operating manual sections

- i. Vision, Mission, Governance
- ii. Network Membership
  1. Individual
  2. Organizations, Agencies, NGO's, and Associations and similar groups
  3. Communities
  4. Benefits and Obligations of membership
- iii. Annual renewal of membership
- iv. Organizational Support for the Network
- v. Non-Renewal of Chapter Membership
- vi. Recognition and Awards
- vii. Disposition of Current Network Members
- viii. Composition of the Board

## 5. Spring 2018 Statewide Conference (Action)

## 6. Finalize Board approval for the following sections of the operating manual - **\*FOR POSSIBLE ACTION\***

- a. Advisory Board
  - i. Board Membership
    - 1. Qualifications
    - 2. Composition, Terms, and Vacancies
      - a. Representation and Terms (Table 1)
      - b. Elected Regional Representatives
      - c. Appointed Representatives
      - d. Vacancies
    - 3. Duties
    - 4. Performance
    - 5. Deliberations and Decisions
    - 6. Officers
      - a. Qualifications, Nominations, Elections, Terms of Office, Removal, and Resignation
      - b. Duties
  - ii. Meetings
  - iii. Committee Creation and Operation
  - iv. Compensation
  - v. Community Coordination/Communication
- b. Organizational Structure
- c. Nevada Fire Board's Cohesive Strategy
- d. Staffing
- e. Marketing and Communications
- f. Financial Management
- g. Monitoring, Maintenance, and Reporting
- h. Strategic Planning
- i. Amendments and Changes to the Operating Manual

7. Election of Board Officers - **\*FOR POSSIBLE ACTION\***

8. Status reports on filling vacant seats:
- a. WUI Planning Code
  - b. Insurance Industry
  - c. Northern Regional Community Rep.

9. NNFAC Operations Update
- a. Status of finalizing the operating manual
  - b. Status of hiring Executive Coordinator
  - c. Website Construction Status Update

10. Meeting schedule - **\*FOR POSSIBLE ACTION\***

11. Public Comment

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the public comment period that are not already on the agenda. Persons making comment will be asked to begin by stating and spelling their name for the record.

12. Adjourn - **\*FOR POSSIBLE ACTION\***

**NOTICE: Items on this agenda may be taken in a different order than listed, combined for consideration, or removed from the agenda at the discretion of the Chair.**

**THIS NOTICE HAS BEEN POSTED ON OR BEFORE 9:00 AM ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:**

Department of Conservation and Natural Resources, 901 S. Stewart Street, Carson City, Nevada  
Nevada Division of Forestry, 850 Eastlake Blvd, Washoe Valley, Nevada 89704  
Nevada Division of Forestry, 2478 Fairview Dr., Carson City, Nevada 89701  
Nevada Division of Forestry, 911 Falcon Ln., Elko, Nevada 89801  
Nevada Division of Forestry, 4747 Vegas Drive, Las Vegas, Nevada 89108

Notice of this meeting was also posted on the Nevada Division of Forestry Website at:  
<http://forestry.nv.gov/fire-adapted-communities/advisory-board/> and <https://notice.nv.gov/>

We are pleased to make reasonable accommodations for individuals with disabilities who wish to attend the meeting. If special accommodations or assistance at the meeting are requested, please notify our office by contacting Ryan Shane by email at [rshane@forestry.nv.gov](mailto:rshane@forestry.nv.gov) or by calling 775-684-2511 no later than two (2) working days prior to the scheduled meeting.

Please contact Ryan Shane at 2478 Fairview Dr., Carson City, Nevada 89701; or email [rshane@forestry.nv.gov](mailto:rshane@forestry.nv.gov) or 775-684-2511 to obtain support material for the agenda. Materials will also be posted on the <http://www.livingwithfire.info/it-takes-a-community> website.