

## 2017 COMMUNITY FOREST & OPEN SPACE PROGRAM PROJECT NOMINATION FORM

Applications should not exceed **eight pages**. In addition to the application, **verification of eligibility** and an **a map of sufficient scale** showing the location of the property in relation to roads and other improvements, as well as, parks, refuges, or other protected lands in the vicinity must be submitted.

### **Section 1. Summary of the Proposed Community Forest:**

- Description of the property (*include acreage and county location*).
- Description of current land use(s) (*include recent improvements and any plans for utilization or demolition of existing structures*).
- Description of current forest type(s) and percent canopy cover (*include any afforestation plans*).
- Summarize the type and extent of community benefits – i.e. economic, environmental, recreation, education, etc.
- Describe how the property fits into an existing open space or landscape conservation initiative.
- Description of applicable zoning and other land use regulations affecting the property.
- Summarize all threats of conversion to non-forest uses.

### **Section 2. Establishing the Proposed Community Forest:**

- List the objectives of the proposed Community Forest parcel and describe how they would benefit public interests.
- Description of the benefiting community (*include population demographics*).
- Description of community involvement (*include involvement in the planning process and anticipated involvement in long-term management*).
- Description of the planned public access (*Include limitations to protect cultural or natural resources, or public health and safety*)
- Identify organizations and community members that support the project (*include their specific role in acquiring the land and establishing/managing the community forest*).

### **Section 3. Acquiring the Proposed Community Forest:**

- Status of due diligence (*including signed option or purchase sale agreement, title search, minerals determination, and appraisal*).
- Proposed timeline for completing the acquisition and completing the community forest.

**Section 4. Proposed Budget:**

<b>Estimated Project Budget</b>			
<b>Cost Classification:</b>	<i>Total Cost</i>	<i>CFP Federal Share (Funding Request)</i>	<i>Non-Federal Share (Matching Contribution)</i>
Land Cost			
Appraisal			
Title fees			
Community Forest Plan Development			
*Miscellaneous Real Estate Fees			
Subtotal			
*Contingencies Fees			
Subtotal			
<b>Total Project Costs:</b>			
<b>Explanation of Costs:</b>			
<i>*Please provide an explanation of Miscellaneous Real Estate Fees and Contingencies fees.</i>			

<b>Match Source Table</b>		
<b>Funding Match Source:</b>	<b>Cost Share</b>	<b>In-kind Contribution</b>
(Enter Name of Organization)		
(Enter Name of Organization)		
(Enter Name of Organization)		
(Enter Name of Organization)		
(Enter Name of Organization)		
<b>Total Project Match:</b>		
<b>Explanation of Cost-share:</b>		
<i>Note: Match amount must equal 50% of total project costs, or greater.</i>		

<b>Technical Support Request</b>		
<b>Cost Classification:</b>	<b>Total Cost</b>	<b>Requested Amount</b>
Community Forest Plan Development		
<b>Total Cost:</b>		
<b>Statement of need for Technical Assistance:</b>		

CFP technical assistance funds may be provided to State Foresters or equivalent officials of Tribal governments through an administrative grant to help develop community forest plans and implement community forest projects funded through the CFP. These technical assistance funds are not available to reimburse CFP proposal development costs. Any requests for technical assistance for establishment of a community forest must be included in the initial CFP application, coordinated with the State Forester or equivalent tribal official prior to submission, and requested in a letter to the regional CFP manager.