

**2010 Nevada Urban and Community Forestry  
NURSERY GREENING PROJECT  
TREE APPLICATION**

**Proposals are due no later than August 27, 2010 to the Nevada Division of Forestry,  
Urban Forestry Program, Attn: Adria DeCorte, 4747 Vegas Drive, Las Vegas, NV 89108.**

*Please type or print legibly.*

*Submit one original plus 2 copies of your application packet.*

*Late, faxed or incomplete applications shall not be considered.*

**I. ADMINISTRATIVE INFORMATION**

- a. Applicant organization/agency:  
Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Administrator name and title: \_\_\_\_\_  
Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_
- b. Project coordinator name/title: \_\_\_\_\_ Email: \_\_\_\_\_  
Address if different from above: \_\_\_\_\_ Telephone: \_\_\_\_\_

**II. PROJECT DESCRIPTION**

- a. Title:
- b. Purpose:
- c. Provide any pertinent background information about the project, site, community and/or applicant group:
- d. Needs and objectives:
- 1) State why this project is needed – what are the issues or problems this project addresses and why is it important to the community:
  - 2) What do you hope to accomplish? List the desired outcomes, results, or benefits of this project.
- e. Partners: Names of any other agencies, organizations, groups, and volunteers helping you on this project and how each will be involved.
- f. What is the schedule or timetable for planting and any related activities?
- g. Total number of trees requested: \_\_\_\_\_ Indicate quantity and species in part III, Tree Request Form.
- h. If individuals are hired to plant trees, how many individuals would be hired?  
Estimated hours per individual: \_\_\_\_\_
- i. Attach a site plan that illustrates tree species locations, spacing between trees, and the location and distance from existing plants, hardscape, overhead power lines, buildings or other features pertinent to planting site. The plan may be hand-drawn and does not need to be drawn to scale. Label nearby streets and indicate North.
- j. Describe the soils or trees already growing on site or attach a copy of a USDA Natural Resources Conservation Service Soil Survey or commercial soil test for the project site.
- k. Maintenance. Describe actions you will take to ensure the project is irrigated and maintained for the required three years. Provide the name, position, and telephone number of the person(s) or agency responsible for maintenance of the project. This person shall assume responsibility for maintenance and will need to sign the Maintenance Specifications and Agreement, Section IV.

### III. PROJECT LOCATION

Section III –Project Location, Tree Request Form, and Cultural Resources Information forms must be filled out for each project location. Attach extra pages as needed for additional project locations. Label and submit in order of preference (highest priority first when reading the package). Applicants may apply for up to 50 trees per project location.

#### LOCATION 1

Location (Street # and name)	City	Property Owner

**TREE REQUEST FORM** for the above project location. For sizes, see Nursery Greening Project Announcement at <http://forestry.nv.gov/>. In an effort to streamline the decision process, we ask that you please include second choices.

Common Name	Botanical Name	Qty available	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice	Qty requested
Arizona Ash	<i>Fraxinus velutina</i>	61	<input type="checkbox"/>	<input type="checkbox"/>	__
Black Locust	<i>Robinia pseudoacacia</i>	18	<input type="checkbox"/>	<input type="checkbox"/>	__
Cat Claw Acacia	<i>Acacia greggii</i>	30	<input type="checkbox"/>	<input type="checkbox"/>	__
Chinese Elm A	<i>Ulmus parvifolia</i>	154	<input type="checkbox"/>	<input type="checkbox"/>	__
Chinese Elm B	<i>Ulmus parvifolia</i>	138	<input type="checkbox"/>	<input type="checkbox"/>	__
Chir Pine	<i>Pinus roxburghii</i>	17	<input type="checkbox"/>	<input type="checkbox"/>	__
Coolibah Eucalyptus	<i>Eucalyptus microtheca</i>	81	<input type="checkbox"/>	<input type="checkbox"/>	__
Desert Willow A	<i>Chilopsis linearis</i>	50	<input type="checkbox"/>	<input type="checkbox"/>	__
Desert Willow B	<i>Chilopsis linearis</i>	85	<input type="checkbox"/>	<input type="checkbox"/>	__
Fan-Tex Ash	<i>Fraxinus velutina</i> 'Fan-tex'	149	<input type="checkbox"/>	<input type="checkbox"/>	__
Forest Pansy Redbud	<i>Cercis canadensis</i> 'Forest Pansy'	198	<input type="checkbox"/>	<input type="checkbox"/>	__
Golden Rain	<i>Koelreuteria paniculata</i>	177	<input type="checkbox"/>	<input type="checkbox"/>	__
Honey Locust	<i>Gleditsia triacanthos</i>	140	<input type="checkbox"/>	<input type="checkbox"/>	__
Italian Stone Pine	<i>Pinus pinea</i>	61	<input type="checkbox"/>	<input type="checkbox"/>	__
Shoestring Acacia	<i>Acacia stenophylla</i>	55	<input type="checkbox"/>	<input type="checkbox"/>	__
Sweet Acacia	<i>Acacia smallii</i>	176	<input type="checkbox"/>	<input type="checkbox"/>	__
Chaste Tree A	<i>Vitex agnus-castus</i>	98	<input type="checkbox"/>	<input type="checkbox"/>	__
Chaste Tree B	<i>Vitex agnus-castus</i>	91	<input type="checkbox"/>	<input type="checkbox"/>	__

Please indicate how many additional trees (beyond the 50 per location) you could plant if more should become available.

### CULTURAL RESOURCES INFORMATION

**Location 1:** Park/Site Name:

**Legal description:** Name of USGS Quad map name & date –

7.5 or  15 minute (check one)

Township:                      Range:                      ,                      corner of Section number:

- a) Have any environmental assessments, archaeological or cultural resource surveys or inventories been completed for this site? If yes, please attach one (1) copy with your grant proposal.
- b) Is this project in a developed setting, existing park or landscape, or is it at a site that has had previous disturbance from, for example, agriculture, construction, school grounds or roads? If yes, describe what is currently on the site or what site preparation activities have been completed:
- c) If this site is on undeveloped land or land that has not been disturbed by any recent man-made activities, describe the following (attach extra sheets if needed):
  - 1) Historic or pre-historic artifacts found at the site:
  - 2) History of this site:

## LOCATION 2

Location (Street # and name)	City	Property Owner

**TREE REQUEST FORM** for the above project location. For sizes, see Nursery Greening Project Announcement at <http://forestry.nv.gov/>. In an effort to streamline the decision process, we ask that you please include second choices.

Common Name	Botanical Name	Qty available	1 <sup>st</sup> Choice	2 <sup>nd</sup> Choice	Qty requested
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Cat Claw Acacia	<i>Acacia greggii</i>	30	<input type="checkbox"/>	<input type="checkbox"/>	—
Chinese Elm A	<i>Ulmus parvifolia</i>	154	<input type="checkbox"/>	<input type="checkbox"/>	—
Chinese Elm B	<i>Ulmus parvifolia</i>	138	<input type="checkbox"/>	<input type="checkbox"/>	—
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Please indicate how many additional trees (beyond the 50 per location) you could plant if more should become available.

### CULTURAL RESOURCES INFORMATION

**Location 2:** Park/Site Name:

**Legal description:** Name of USGS Quad map name & date –

7.5 or  15 minute (check one)

Township: \_\_\_\_\_ Range: \_\_\_\_\_, \_\_\_\_\_ corner of Section number: \_\_\_\_\_

- d) Have any environmental assessments, archaeological or cultural resource surveys or inventories been completed for this site? If yes, please attach one (1) copy with your grant proposal.
- e) Is this project in a developed setting, existing park or landscape, or is it at a site that has had previous disturbance from, for example, agriculture, construction, school grounds or roads? If yes, describe what is currently on the site or what site preparation activities have been completed:
- f) If this site is on undeveloped land or land that has not been disturbed by any recent man-made activities, describe the following (attach extra sheets if needed):
  - 1) Historic or pre-historic artifacts found at the site:
  - 2) History of this site:

**IV. NEVADA URBAN AND COMMUNITY FORESTRY GRANT  
TREE MAINTENANCE AGREEMENT and SPECIFICATIONS**

**Immediately after planting**

1. **Watering:** Water each plant immediately and continue watering until bubbles stop rising in the watering basin. After water has soaked away, add additional soil as needed. **Plants with the top of the root-ball below surrounding soil grade must be dug up and replanted so the top of the root ball is level with the surrounding soil grade.**
2. **Mulching:** Top-dress with 4 inches of shredded wood chips, bark or other organic material in a 3 to 4 foot radius around the plant. Keep mulch away from the tree trunk.
3. **Staking:** A) Remove the grower's trunk stakes, ties, labels and trunk protectors. B) **Support staking is NOT typically recommended or approved for funding.** Although staking information is included with award materials, it is not an indication of funding approval or need. If staking is needed for a top-heavy tree or a tree that is incapable of standing alone, drive two stakes into the ground at a right angle to the prevailing wind just outside the perimeter of the planting hole. Use broad, soft strapping material such as woven belt fabric or green plastic horticulture tie. For each stake, wrap strapping material around the tree at the lowest practical level to maintain it upright and fasten both ends to the same stake. It is important that the tree is still able to move at least 4"-6" after being staked. Cut off tops of stakes that might hit or rub the trunk or lower limbs. **Stakes must be removed after one year.** Additional staking information with illustrations is provided with the grant award.
4. **Pruning:** Limit pruning to the removal of injured, rubbing, or dead twigs and branches. Do not headback leader or lateral branches. Information on general pruning is provided with the grant award.

**Extended Maintenance**

1. The applicant assumes the responsibility of maintenance for 3 years following the date of planting. This includes watering, fertilizing, insect and disease control, weeding, pruning, removal of support stakes, etc. **Watering** maintenance includes adding new emitters after the second year and moving old emitters further away from the trunk. If using bubblers, additional bubblers may be necessary after the third year and water berms must be removed. Also, it is important to break down berms at the beginning of winter, so ice dams do not form around the base of the tree. Berms can be rebuilt each watering season, but are to be removed after three years.
2. The applicant is responsible for re-setting of any plants to an upright position or to proper grade as necessary and for the removal and replacement of any dead plant material for a period of three years.

**COMPLIANCE INSPECTIONS**

All trees must be alive, healthy, planted properly, and properly maintained for project to be considered completed. Applicant shall periodically inspect the project during the maintenance period and immediately remedy any deficiencies. The Nevada Division of Forestry or its designee shall periodically inspect the planting for compliance with grant requirements.

**Agreement:** I, the undersigned, HEREBY GIVE ASSURANCE THAT plants will be maintained according to the MAINTENANCE SPECIFICATIONS outlined above. Any modifications must be agreed upon by both the Nevada Division of Forestry and applicant.

1) \_\_\_\_\_  
Signature of Authorized Official (same as on Tree Application) Date

2a) Name: \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_  
Typed name, title and phone # of person responsible for maintenance

2b) \_\_\_\_\_  
Signature of person responsible for maintenance Date

## VI. TERMS AND CONDITIONS

### ASSURANCES

**BY ACCEPTING THESE TREES GROWN BY THE NEVADA DIVISION OF FORESTRY STATE TREE NURSERY THROUGH THE 2009 ARRA GRANT FOR URBAN FORESTRY REVITALIZATION, THE APPLICANT AGREES TO:**

1. Accept responsibility for compliance with all local, state, and federal statutes, regulations, and requirements.
2. Ensure proper planning, management and completion of the project described in the original application.
3. Comply with all OMB regulations and ARRA guidance available.
4. The undersigned shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to that law.
5. If any historic or pre-historic cultural artifacts are found at any planting hole, no tree will be planted in that hole and NDF will be notified immediately.

The signature below indicates acceptance of the trees awarded and all requirements associated with maintenance and project citations. Trees awarded as a result of this project are to be planted for the purposes set forth herein and in accordance with all State and Federal regulations and restrictions.

Proposed changes to this project shall require pre-approval. Pre-approval may be requested in writing or via email to the Nevada Division of Forestry Community Forester, Las Vegas NDF, and, upon notification of approval by NDF, shall be deemed incorporated into and become part of this agreement.

Typed Name/Title of Applicant Authorizing Official: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office use only:

Name/Title, Nevada Division of Forestry Program Authorization: Susan Stead, Urban Forestry Program Coordinator  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**A complete application package must include:**

- \_\_\_\_ Original signed application plus two copies
- \_\_\_\_ Site plan and soil survey if not described in narrative
- \_\_\_\_ One (8 1/2 by 11 inch) copy of the area of your project from a topographic map. Mark the project site with an arrow and indicate North.
- \_\_\_\_ Signed Maintenance Agreement (Section IV of this application)

**Applications must be received by August 27, 2010.**

**For information, call Adria DeCorte, 702-486-5123**

**Submit to:** Urban Forestry Program  
Attn: Adria DeCorte  
Nevada Division of Forestry  
4747 Vegas Drive  
Las Vegas, Nevada 89108